

CITY OF SILVER LAKE COUNCIL MEETING

CITY HALL

Thursday, September 5, 2024

5:30 P.M.

ORDER OF BUSINESS MEETING

Pledge of Allegiance

Public Comments

Minutes

Financial Report

Appropriation Ordinance

Business Items:

1. Appointment of new Councilmember
2. Finance Committee
3. Monthly Public Works Report
4. Monthly Police Report

****PLEASE NOTE: This agenda is subject to additions or changes as may be necessary.

Draft
City of Silver Lake Regular Session Minutes
Monday, August 19, 2024

The Governing Body of the City of Silver Lake met in regular session at City Hall on August 19, 2024, at 5:30 PM with Mayor Jonah Bishop conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Michael Hamilton, Pasia Hutsell and Kenneth Wade (5) absent: (0). Also present was City Attorney Todd Luckman, Police Chief Doug Ashcraft, Public Works Superintendent Cary Deiter, City Clerk Marie Beam and Assistant Clerk Sarah Glenn.

For Public Comment local resident Sharlee Mason was present to request streetlights damaged in recent storms be repaired for the safety of residents, especially kids walking to school. These streetlights are maintained by Evergy. The City will continue to report the outages and Chief Ashcraft will increase patrols in the area. An update will be given at the next meeting.

A motion was made by Councilmember Bryant to approve the minutes of the August 19, 2024 meeting as written. The motion was seconded by Councilmember Wade and carried.

Claim vouchers in the amount of \$13,824.00 were submitted to Council for appropriation. A motion was made by Councilmember Fisher and seconded by Councilmember Hutsell that said Appropriation Ordinance be accepted as read and passed by a roll call vote of AYE: Brad Bryant, Jake Fisher, Michael Hamilton, Pasia Hutsell and Kenneth Wade (5) NAY: (0). The Ordinance was declared passed and numbered 2613.

A motion was made by Councilmember Wade and seconded by Councilmember Bryant to allow Mayor Bishop to approve the Consulting Contract with Steel in the Air. The motion passed with all ayes.

Councilmember Hutsell made a motion to continue using the Civicplus Emergency Notification System at the cost of \$2500 per year. The motion was seconded by Councilmember Wade and carried with all ayes.

Councilmember Fisher made a motion to reinvest \$200,666.36 in a CD with Stockgrowers State Bank for 18 months at an interest rate of 4.33%. The motion was seconded by Councilmember Hamilton and carried.

Councilmember Hutsell read her letter of Resignation to the Council. Mayor Bishop thanked her for her service. A motion was made by Councilmember Fisher and seconded by Councilmember Wade to accept the letter with regrets. The motion carried. Mayor Bishop invited any interested citizen to contact him regarding the vacancy on Council.

Council directed Clerk Beam to proceed with the plan to provide dumpsters for citizen use for September 14, 2024. The dumpsters will be sponsored by Bahm Demolition as well as the City. The dumpsters will be located in Little Lake Park and will be available for dumping that Saturday morning until full. The availability of the dumpsters will coincide with a free shred event sponsored by Schwarz Financial to be held at the Community Center at 404 E Lake.

Public Works Superintendent Deiter updated Council on the Boil Advisory. He also thanked all the volunteers that helped during the emergency repair of a broken water valve on West Lake Street including Bill Berndt and Mike Vandeveld. Superintendent Deiter requested to purchase replacement water fittings. Councilmember Fisher made a motion to approve the purchase not to exceed \$3500. The motion was seconded by Councilmember Wade and passed. Deiter then discussed a citizen complaint about parking on empty grass lots. Attorney Luckman stated that there are no current City ordinances prohibiting the parking. Mayor Bishop requested a review of the parking ordinances at the next meeting. Deiter then advised Council about a malfunctioning school zone light on Highway 24. He is going to try to repair the light, but might have to hire an electrician. Council advised him to proceed as needed.

Police Chief Ashcraft reported about the recent Back to School Bash where Mayor Bishop, Officer Nelson, Admin Scarbrough and Ashcraft served over 170 hotdogs. He also updated Council on the online auction of the Challenger that is selling on Purple Wave Auctions on August 27, 2024.

Councilmember Fisher discussed the need to replace the aging water valves around town to prevent shutting off water to the entire town for repairs in the future. Mayor Bishop reminded Council that there is \$30,000 budgeted in 2024 and \$30,000 budgeting in 2025 to help address the issue. Deiter informed Council that there are 64 water valves in the City System. Superintendent Deiter stated that 12 valves need to be replaced and 6 remain to be tested.

Councilmember Wade requested an update of the fire hydrant exercising program as well as the required Lead and Copper Survey. Deiter has postponed the hydrant program due to recent water line issues, however plans to have all hydrants exercised in the next three weeks. The Public Works Department has been working on the Lead and Copper Survey and they will be going door to door to complete surveys on residences in town that did not turn in a Lead and Copper Survey.

Councilmember Hamilton asked for an update on Eagle Storage's Clean up project. Mayor Bishop reported that they are making progress towards their goals.

Attorney Luckman discussed a proposed ordinance regarding licensing for tree trimming services to try to prevent scammers from taking advantage of residents. The ordinance would include a nominal fee, and would require all companies to be registered with the City. This would allow the City to better track complaints and issues involving tree trimming services.

With no further business to come before Council, Councilmember Wade made a motion to adjourn the meeting at 6:10 PM. Councilmember Hamilton seconded the motion, and with no further discussion, the meeting was adjourned.

Marie Beam, City Clerk

City of Silver Lake
Record of Ordinance #2614
September 5, 2024

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Silver Lake, Kansas. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

General Operating

General Fund

8893	GEN	Stumbo Hanson LLP	Legal Fees	-882.88
EFT	GEN	Shawnee County Solid Waste Department	Trash Service	-95.00
8883	GEN	CivicPlus	Emergency Notification System	-2,500.00
8882	GEN	Adam McMillan	Sidewalk Repair at 24 & Lake	-1,400.00
EFT	GEN	Kansas Gas Service	Gas Service	-103.87
8886	GEN	Kansas One-Call System, Inc.	Locate Fee	-30.00
EFT	GEN	Cox Business	Phone & Internet	-392.69
Total General Operating				-5,404.44

Law Enforcement

8887	LAW	Kansas State Treasurer	Court Fees	-389.50
8893	LAW	Stumbo Hanson LLP	Legal Fees	-121.44
EFT	LAW	Casey's Business Mastercard	Fuel	-384.02
EFT	LAW	Kansas Gas Service	Gas Service	-92.32
8889	LAW	Optiv Security, Inc.	KCJIS System Token	-62.25
EFT	LAW	Cox Business	Phone & Internet	-185.68
Total Law Enforcement				-1,235.21
Total General Fund				-6,639.65

Waterworks Fund

8890	WW	RDR Excavating II, LLC	Emergency Repair at W Lake	-3,850.00
8892	WW	Steel in the Air, Inc.	Verizon Lease Consultant	-2,250.00
8891	WW	Schulte Supply, Inc.	Hydrant Adapter	-425.92
8884	WW	Department of Health & Environment	Semi-Annual Loan C20 1934-01	-21,322.49
8884	WW	Department of Health & Environment	Semi-Annual Loan C20 1710-01	-11,150.37
EFT	WW	Brad Kirk	Cell Phone Reimbursement	-41.34
EFT	WW	Casey's Business Mastercard	Fuel	-773.45
8894	WW	Tedrow Construction, LLC	Sewer Pump Repair	-1,316.25
8885	WW	Gary Taylor	Water Operator	-785.08
8888	WW	MARC	Sewer Solvent	-951.76
8896	WW	USA BlueBook	Flow Testing Diffuser w Guage	-614.48
EFT	WW	Kansas Gas Service	Gas Service	-224.31
8895	WW	Universal Chemical LLC	Hydro Repl Rag	-208.33
8891	WW	Schulte Supply, Inc.	Water Supplies	-3,463.26
EFT	WW	Cox Business	Phone & Internet	-114.44
Total Waterworks Fund				-47,491.48
TOTAL				-54,131.13

That this Ordinance shall take effect and be in force from and after its passage.

Passed this 5th day of September, 2024

Signed or Approved this 5th day of September, 2024

Attest: _____

City Clerl

Mayor

**CITY OF SILVER LAKE
ANNUAL FINANCIAL STATEMENT
JANUARY 01, 2024-AUGUST 31, 2024**

FUNDS	01/01/24	DEPOSITS	WARRANTS	12/31/24
GENERAL OPERATING	228110.24	603876.70	441477.86	390509.08
SPECIAL HIGHWAY	36222.49	45351.93	4200.00	77374.42
WATER/SEWER UTILITY	282006.35	438872.52	329449.42	391429.45
SPECIAL PARKS & REC.	18189.48	585.52	0.00	18775.00
D.A.R.E.	875.21	0.00	315.69	559.52
UTILITY RESERVE FUND	435764.90	0.00	0.00	435764.90
CAPITAL IMPROVEMENT	397010.07	0.00	0.00	397010.07
ARPA	14768.48	0.00	10090.00	4678.48
TOTALS	1412947.22	1088686.67	785532.97	1716100.92

BANK ACCOUNTS	BALANCE	DEPOSITS	WARRANTS	BALANCE
MONEY MARKET 1%	284863.13	1909.87	0.00	286773.00
CD #5 18 mo@4.33% 2/20/2026	192649.50	8016.86	0.00	200666.36
CD #4 12 mo@4.91% 9/14/2024	63921.78	1583.26	0.00	65505.04
CD #3 12 mo@4.91% 9/14/2024	6359.98	157.52	0.00	6517.50
CD #2 12 mo@4.91% 2/22/2025	66140.05	1465.53	0.00	67605.58
CD #1W 48 mo@4.18% 1/17/2028	137904.23	7757.27	0.00	145661.50
D.A.R.E.	875.21	0.00	315.69	559.52
CASH ACCOUNT	645464.86	1067796.36	775127.28	938133.94
ARPA	14768.48	0.00	10090.00	4678.48
FUNDS TRANSFER		0.00	0.00	
TOTALS	1412947.22	1088686.67	785532.97	1716100.92

CITY OF SILVER LAKE
Monthly Financial Statement
August 2024

FUNDS	08/01/24	DEPOSITS	WARRANTS	08/31/24
GENERAL OPERATING	391651.84	45389.69	46532.45	390509.08
SPECIAL HIGHWAY	71968.80	5405.62	0.00	77374.42
WATER/SEWER UTILITY	381944.15	51887.94	42402.64	391429.45
SPECIAL PARKS & REC	18775.00	0.00	0.00	18775.00
D.A.R.E.	719.58	0.00	160.06	559.52
UTILITY RESERVE FUND	435764.90	0.00	0.00	435764.90
CAPITAL IMPROVEMENT	397010.07	0.00	0.00	397010.07
ARPA	4678.48	0.00	0.00	4678.48
TOTALS	1702512.82	102683.25	89095.15	1716100.92

BANK ACCOUNTS	BALANCE	DEPOSITS	WARRANTS	BALANCE
MONEY MARKET 1%	286529.65	243.35	0.00	286773.00
CD #5 18 mo@4.33% 2/20/2026	192649.50	8016.86	0.00	200666.36
CD #4 12 mo@4.91% 9/14/2024	65505.04	0.00	0.00	65505.04
CD #3 12 mo@4.91% 9/14/2024	6517.50	0.00	0.00	6517.50
CD #2 12 mo@4.91% 2/22/2025	67605.58	0.00	0.00	67605.58
CD #1W 48 mo@4.18% 1/17/2028	145661.50	0.00	0.00	145661.50
D.A.R.E.	719.58	0.00	160.06	559.52
CASH ACCOUNT	932645.99	94423.04	88935.09	938133.94
ARPA	4678.48	0.00	0.00	4678.48
TOTALS	1702512.82	102683.25	89095.15	1716100.92

Month: August 2024

Public Works
Monthly Report

Activity	Quantity	Remarks
WATER PUMPED	3075000	
WATER LEAK MAIN	1	
WATER LEAK SERVICE	1	
SEWER BACKUP		
LOCATES	16	
BUILDING PERMITS	1	
LAGOON REPORT	0	
PUMPED TO LAGOON	2370600	
Water samples	7	

SILVER LAKE POLICE DEPARTMENT
ACTIVITY REPORT FOR ALL OFFICERS
MONTH AND YEAR: AUGUST 2024

TRAFFIC STOPS	TOTALS
Tickets:	
Warnings Total:	30
Verbal:	30
Written:	
DUI Investigation:	
DUI Arrests:	
No. of Vehicle Stops:	22
ARRESTS	
Felony:	
Misdemeanor:	
WARRANTS	
Served:	
NCIC Hit:	
ACCIDENTS	
Injury:	
Non-Injury:	
OTHER TYPES OF CALLS	
Animal:	3
Assist Other Agencies:	5
Suspicious Persons/Vehicles:	22
Assist Public:	6
Disturbance:	5
Fire/Medical:	3
Juvenile:	
UTV/MUT Inspections:	
Golf Cart Inspections:	
Burglary:	
Theft:	
Civil Standbys:	
Mental Health Issues:	3
Alarms:	2
UTV/MUT Violations:	
Open Garage Doors	13
Open Residential/Business Doors	1
Carseat Inquiries	2
Public Events	1
Public Information	9
Police Case Reports	3
Council Meeting	2
Off Duty Calls	13